



Support Learning at Work

NDA TRAINING TASMANIA

RTO Provider : 60034

Course Cost - \$395

Duration – 1 Day

Locations

- Hobart
- Launceston
- Ulverstone

Course Dates

Course dates can be found on the training calendar on the NDA website. If you can't find a suitable date, email: bookings@nda.com.au

Private Training

This training can be delivered as a private course for your organisation and can be customised for your needs. The training can be delivered either on-site or at NDA premises.

Please contact us for further information and to be provided with a quote.

More Information

Phone: 03 6334 4910

Email: bookings@nda.com.au

Web: www.nda.com.au

BOOK

ENQUIRE

WEBSITE

Unit Code/s*:

BSBHRM413 - Support the learning and development of teams and individuals

Course Objectives

This unit describes the skills and knowledge required to determine individual and team development needs and to facilitate the development of the workgroup.

It applies to individuals with a broad knowledge of learning and development who apply their skills in addressing development needs to meet team objectives. They may have responsibility to provide guidance or to delegate aspects of tasks to others.

Learning Outcomes

Contribute to needs development

- Collect information on performance of team members
- Identify individual and team learning and development needs
- Confirm learning plans meet individual and group training and development needs
- Provide opportunities to individuals to self-evaluate performance and identify areas for improvement

Support implementation of learning and development

- Develop collaborative learning plans to match skill needs of individuals and groups
- Ensure learning delivery methods are relevant to the participants
- Identify and coordinate workplace learning opportunities
- Identify and manage resources and timelines relevant for learning activities

Monitor and evaluate workplace learning

- Monitor learning plans to improve the efficiency and effectiveness
- Seek feedback from individuals or teams to identify and implement improvements in future learning arrangements
- Assess and record outcomes and performance of individuals and teams to determine the effectiveness of development programs and the extent of additional development support
- Document and maintain records and reports of competency according to organisational requirements

Optional Assessment - \$195 per unit

This course is part of a nationally recognised training program. Participants who successfully complete the optional assessment component of this course will receive a Statement of Attainment for the unit of competency aligned to the training course.

Exercises and activities completed during the course will be used as evidence towards unit competency.

Participants who choose not to be assessed will receive a Certificate of Attendance.